

NATIONWIDE

OFFICE OF THE ADJUTANT GENERAL
MARYLAND NATIONAL GUARD
29TH DIVISION STREET
BALTIMORE, MARYLAND 21201-2288
TELEPHONE: (410) 576-6111 OR DSN: 496-6111

POSITION VACANCY ANNOUNCEMENT 05-126a OPEN DATE: 30 Sep 2005 CLOSE DATE: 7 Nov 2005 2005
OR UNTIL FILLED

FULL TIME MILITARY / ACTIVE GUARD RESERVE (AGR) POSITION VACANCY

BRANCH OF SERVICE: AIR NATIONAL GUARD (ANG)

POSITION TITLE: RECRUITER

HIGHEST GRADE AUTH: HIGHEST UMD GRADE TSgt / E6

ORGANIZATION/LOCATION: 175th WING, MDANG, Warfield ANGB, Middle River, Maryland 21220

SEQUENCE: #11895

SALARY: Full Military Pay and Allowances, depending on rank and longevity of selectee.

WHO MAY APPLY: CURRENT AGR MEMBERS OF THE MARYLAND AIR NATIONAL GUARD AND THOSE ELIGIBLE FOR MEMBERSHIP (NATIONWIDE ANNOUNCEMENT) IN THE GRADE OF E4 THRU E6

QUALIFICATION/ELIGIBILITY REQUIREMENTS

1. Refer to ANGI 36-101, The Active Guard/Reserve Program, for general eligibility requirements for initial entry into the AGR
2. Program and specific guidelines for utilization, and assignment of currently on-board AGR members.
3. Applicants must meet the physical qualifications outlined in AFI 48-123, Medical Examination and Standards.
4. Applicant must meet weight requirements at the time of entry into the AGR Program. Any member on the ANG Weight Management Program is ineligible for entry into AGR status.
5. Applicant should be able to complete 20 years of active duty service prior to mandatory separation.
6. **Entry-level Production Recruiters must be in the rank of E-4 thru E-6.**
7. **Recruiting tours will begin after successful completion of the mandatory Recruiting Course.**
8. **Knowledge of the organization, mission, policies and history of the Air National Guard is required.**
9. **Must possess a high school diploma or general educational equivalency certificate (GED).**
10. **Must possess a high moral character and integrity.**
11. **Must be meticulous in dress, personal appearance, and speech.**
12. **Knowledge of computer programs such as Microsoft Office is desirable.**

BRIEF OF DUTIES AND RESPONSIBILITIES

Organizes and conducts programs to provide The Adjutant General and Maryland Air National Guard Commanders with quality personnel resources to fill Air National Guard critical positions and all authorized unit military personnel management roster positions. Assist units in meeting mission readiness and force management goals to include diversity goals. Recruiters are expected to perform duty during non-traditional hours, often exceeding the 40-hour workweek, to include evenings, weekends and holidays, to meet strength objectives, this is in accordance with Air National Guard directives. Fully supports Maryland National Guard Community Relations Programs.

AFSC

Special Duty Identifier (SDI): 8R000. Applicants must meet the basic eligibility requirements specified in ANGI 36-101, The Active Guard/Reserve Program, and the AFSC Specialty Qualifications defined in AFMAN 36-2108, Enlisted Classification. *For entry into this SDI, prior qualification at the 5-skill level (3-skill level if no 5 level exists) in any AFSC is mandatory.*

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| SPECIAL INFORMATION |
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1. Appropriate military uniform will be worn during duty hours.
2. Existing MDANG promotion policies apply.
3. Initial tours may not exceed 6 years. Follow-on tour lengths may be from 1 to 6 years.
4. Official notification to applicants of selection or non-selection is by letter from the Human Resources Office (HRO).
5. Relocation expenses **may** be paid.

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| APPLICATION PROCEDURES / REQUIRED DOCUMENTS |
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1. NGB Form 34-1, Signed, dated and annotated with Vacancy Announcement Number
2. Military Personnel Records Review RIP Attached, Virtual MPF Inquiry Will Suffice
3. Copies of all previous DD 214's issued
3. AGR Profile Verification Statement (see attached)
4. Letter of Application, Letters of Recommendation and other attachments are permitted but are not mandatory

Forward application and attachments to: Office *of The Adjutant General*
ATTN: MDNG-HRO-AGR
AGR BRANCH
Fifth Regiment Armory
29th Division Street
Baltimore, MD 21201-2288

**AGR VACANCY APPLICATION
PROFILE VERIFICATION STATEMENT**

NAME _____ ANNOUNCEMENT # _____

A. WEIGHT/BODY FAT VERIFICATION

MEMBER MEETS STANDARDS IN ACCORDANCE WITH ANGI 40-502

YES NO

*Signature/Rank/Title Verifying Official

*Current supervisor, commander, or designated WMP Monitor

B. APTITUDE SCORES

Mech: _____ Admin: _____ Gen: _____ Elect: _____

**Signature/Rank/Title Verifying Official

**Current supervisor, commander, or Customer Service Representative

C. CURRENT AF Form 422, PHYSICAL PROFILE SERIAL REPORT

P:___ U:___ L:___ H:___ E:___ S:___ X Factor ___ Dated _____

MEMBER IS IS NOT QUALIFIED FOR WORLD WIDE SERVICE

**Signature/Rank/Title Medical Certifier

ATTACH TO NGB FORM 34-1